

Your Mission, Should You Choose To Accept It...

Your mission is to make all of your treasured photos completely accessible during a disaster, emergency evacuation, computer or Internet meltdown. Just follow the steps below to locate all of your important photos, scan or copy them and store them in at least **three** secure, damage-proof locations.

Where Are Your Pictures?

1

If you're like most people, your digital photos are in one of two places – sitting on your computer, in a bunch of different folders – or sitting in your camera or phone, just waiting to be accidentally erased.

So if you have any photos on your cameras or phones, go get them now and download them to your computer, saving them to the folder where you normally store them.



Ready For Backup

2

Since you're already on your computer, let's back up all of your digital photos.

- First, create a new folder on your computer desktop and name it Backup Photos (dd/mm/yy) using today as the date.
- Then locate the folders that contain all of the digital photos that you want to keep safe. Copy the folders and paste them into the new backup folder, leaving the original files where they are on your computer.
- If you need more detailed instructions on copying and pasting files and folders on your computer, download our [Shortcut Sheet on Backing Up Your Data](#).
- When you're through copying and pasting your folders into the Backup Folder, double check to make sure that there is a copy of your folders in the original location as well as the new location.



Photos That Download Themselves? Cool!

3

By the way, if you regularly have trouble remembering to download your pictures from your phone and camera here are two things that can really help. For your phone, consider downloading [Dropbox](#). It's a free app that will send every photo you take with your phone directly to your computer. For your camera, consider getting a Wi-Fi enabled camera like the [Samsung Smart Wi-Fi Camera](#). Snap a photo and it arrives on your computer. No muss, no fuss.

Safely Storing Digital Photos

4

Where and how you decide to secure and store your photos is up to you. But here are a few ideas. If your photos are digital, **you can place them:**

- On a flash drive or portable hard drive, and take them with you during evacuation on a key ring or in your plastic evacuation bin.
- Place the flash drive or portable hard drive, in a safe deposit box or water/fireproof safe in your own city.
- Place the flash drive or portable hard drive, in a safe deposit box, water/fireproof safe, or with relatives in the city where you'll be evacuating.
- Place the photos on a password-protected online file repository or on the file directory of your family's personal web site. This way, you can retrieve them from any Internet-enabled computer.
- You can also save an extra copy of your photos on Flickr or another internet photo service. But this really shouldn't be your long-term solution, or only solution.

Safely Storing Print Photos

5

If the photos you want to safeguard are prints, or cherished originals, **you can place them:**

In a safe deposit box or water/fireproof safe in your own city.

- In a safe deposit box, water/fireproof safe, or with relatives in the city where you'll be evacuating.
- In your watertight Plastic Evacuation Bin. Only place the photos that you actually need to have with you, in this bin. If you'll also have access to copies of photos in your safe deposit box, then don't take any copies with you that you would worry about, if lost.

For more instructions on storing or safeguarding your print photos, [download How-To Keep Your Printed Photos Safe](#).

That Backup Plan of yours is coming along nicely. Here are a few other resources you're gonna love...

Laura & Jan Greenwald

Authors/Creators of Get Your Stuff Together

What's Next?

Well now that you're done Archiving Your Digital Photos, here are More Amazing Things You Can Do In 5 Minutes Or Less

[Create Your Family's Evacuation Plan](#)
[Download and Back Up Your Digital Photos](#)
[Keep Your Medical History At Your Fingertips](#)
[Save Your Albums & Cassettes As MP3s](#)
[Earthquake Proof Your Bedroom](#)
[Fill Out Your Kid's Emergency Contact Card](#)

And don't forget to share this how to sheet with your family and friends!

For more Tips and How To Sheets like this one, visit [The Backup Plan Blog](#), or check out our books at [GetYourStuff Together.com](#)



Our newest program [The Backup Plan 3.0!](#) Quick and easy steps you can take **right now**, to keep everything that's important to you, safe, sound and accessible. Each section covers a different area, from family photos, vital documents and music, to videos, computer files, family history and recipes. Just download the free Grab It & Go Forms and Action Plans (included), complete them and save them to your computer or use the ones right inside the book and you'll be ready to deal with emergencies small (a broken arm) or large (Superstorm Sandy). [Pick up your Paperback copy today at Amazon.com for \\$29.99](#) [Or the new Downloadable PDF Edition for \\$8.00.](#) [Read more about it](#)